

F.No- A-12012/4/2010-Genl/Admn(HUPA)  
Ministry of Housing and Urban Poverty Alleviation  
Government of India  
Admn(HUPA)

Room No 201-C,  
Nirman Bhawan, New Delhi-110 108

Dated the 14 th June, 2010

**OFFICE MEMORANDUM**

**Subject: Inviting nominations for the post of Deputy Director in the J.N.N.U.R.M Directorate of Ministry of Housing and Urban Poverty Alleviation.**

Applications are invited for filling up the post of Deputy Director in the J.N.N.U.R.M Directorate of Ministry of Housing and Urban Poverty Alleviation in the pay scale of Rs 10,000-325-15,200/-(pre-revised)/{PB-3 Rs 15600-39100 + Rs 6600(Grade Pay)} (Revised Pay Band) on deputation.

2. The eligibility criteria (qualifications, experience etc) are furnished in the Annexure-I.
3. It is requested that the above post may kindly be circulated among all Departments/Institutions/Offices under your charge and the nominations of eligible and willing officers alongwith (a) their bio-data duly attested in the prescribed proforma (Annexure-II), (b) attested copies of Annual Confidential reports for the last five years (c) details of major and minor penalties, and (d) Certificate(s) of integrity, Vigilance and Cadre Clearance may please be forwarded to the Under Secretary(Admn), Ministry of HUPA, Room No 201, "C", Nirman Bhawan, New Delhi-110108 at the earliest and in any case not later than 45 days from the date of issue of this OM or date of publication in Employment News, whichever is later.

Encl: Annexure I & II

(R.K.Kumania)  
Under Secretary(Admn)

To

- 1) All Ministries/Departments of Govt of India
- 2) The Chief Secretaries of all States/UTs.
- 3) NIC(Director)..... with a soft copy for uploading the O.M in the Website of the Ministry([www.mhupa.gov.in](http://www.mhupa.gov.in)).

**Copy, for favour of information and record, to:**

1. The Secretary, Union Public Service Commission (UPSC), Dholpur House, Shahjahan Road, New Delhi-11.

## ANNEXURE-I

**Details to the post of Deputy Director in the J.N.N.U.R.M Directorate of Ministry of Housing and Urban Poverty Alleviation, Nirman Bhawan, New Delhi-110108.**

1. Name of the post : Deputy Director
2. Classification of the post : Group "A" General Central Service, Gazetted, Ministerial.
3. Scale of Pay : Rs 10,000-325-15,200/-(pre-revised)/  
{PB-3 Rs 15600-39100 + Rs 6600(Grade Pay)} (Revised Pay Band)
4. DA, HRA &CCA, etc: As admissible under the Central Government Orders from time to time.
5. Method of Recruitment: Deputation
6. Eligibility Criteria: Deputation  
(Qualifications, etc)

From amongst officers under the Central Government or State Governments or Union Territories:-

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or  
  
(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs 8000-13500(pre-revised)/PB-3, Rs 15600-39100+ Rs 5400 (Grade Pay)(revised pay band) or equivalent in the parent cadre/department; or  
  
(b)(i) possessing a bachelor's degree in any discipline from a recognized university or equivalent; or  
  
(ii) five years' experience in handling or processing or sanctioning of proposals in social sector projects relating to poor people or people living below poverty line or slum dwellers.

7. Deputation period and age limit: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years.

The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications

## **ANNEXURE-II**

1. Name of the Candidate:
2. Date of Birth:
3. Educational Qualifications:  
and Experience
4. Present post held, the date  
from which held, its scale of  
Pay and the basic pay
5. Service Particulars:
  - (i) Name of the Office
  - (ii) Name of the Post
  - (iii) Post held
  - (iv) Pay Scale
  - (v) From To
  - (vi) Whether Permanent or Temporary
6. Whether SC/ST:
7. Date of return from the ex-cadre  
post previously held
8. Any other remarks:

Signature of the Candidate

### **Certificate to be given by Head of the Office of the Applicant**

1. It is certified that the particulars furnished by the Officer are correct.
2. It is certified that no vigilance/disciplinary case is either pending or contemplated against the applicant and he is clear from the vigilance angle.
3. His integrity is certified.

Head of the Office

### **Note**

Annual Confidential Reports in original or their attested copies for the preceding five years along with Integrity and Vigilance Certificate should be enclosed.